

Deliverable Description/Tasks
Hire staff
Using existing infrastructure tailor a rolling application, review, selections, and a
Post Funding Opportunity Announcement (FOA) with a dedicated link to detailed requirements and instructions online
First round Proposals Due/Close Date
Staff conducts initial screening of applications for completeness and email acknowledgment
Review committee conducts comprehensive programmatic and financial review of proposals
Submit to DPH recommendations for Providers to receive funding
Notice of funding (NOF)
Subcontract with participating providers
Establish provider monthly reporting schedule
Develop and implement an external evaluation plan to measure outcomes and impact
Submit programmatic reports to DPH
Conduct capacity building webinars with providers

NOTE: Time frames are estimates and are based on the requirements of the contract scope of work and assuming a start date of July 1, 2017. This timeline plan will be adjusted for start date and to accommodate the open application period.

Estimated Target Date	
within 30 Days from Notice of Award	
Quarterly review/Open application process	
10 calendar days after NOA	
First applications due within 30 days after FOA	calendar
1 week after Closing	
2-3 weeks after closing depending on submissions	volume of
2-3 weeks after closing depending on submissions	volume of
7 calendar days after DPH approval	
1 week after proposal approval and NOF	
1 week after Subcontracting	
Developed within 60 - 90 days after FOA release	
Quarterly and Annual	
TBD	

Date
7/31/2017
First applications due 8/8/2017
7/10/2017
8/8/2017
8/15/2017
8/22 - 8/29/2017
No later than 8/29/2017
9/7/2017
9/14/2017
On a rolling basis based on subcontracting date
TBD
Contingent upon execution date of contract
Contingent upon execution date of contract

Deliverable Description/Tasks
Develop a marketing strategy to notify providers of the availability of funding
Post Funding Opportunity Announcement (FOA) with a dedicated link to the detailed funding requirements and instructions on how to apply online
Develop a tailored selection process for providers
Proposals Due/Close Date and Time
Notify facilities by email of receipt of application submission
Conduct initial screening of applications for completeness
Conduct a comprehensive program and financial review and assessment of the applications & site visits
Submit to DPH recommendations for Providers to receive funding
Notice of funding (NOF)
Subcontract with participating providers
Establish a system for provider monthly reporting
Monitor provider compliance and progress
Develop and implement a comprehensive provider evaluation plan to measure outcomes and impact
Submit programmatic reports to DPH
Conduct capacity building webinars with providers

Date
7/7/2017
7/10/2017
7/19/2017
7/24/2017
7/28/2017
7/31/2017
8/7/2017
8/7/2017
8/16/2017
8/30/2017
9/13/2017
Due the first week of every month
Contingent upon execution date of contract
Contingent upon execution date of contract
Contingent upon execution date of contract

Post Funding Opportunity Announcemen

Date



